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24 October 1974

MEMORANDUM FOR :
Executive Secretary, USIB

25X1

SUBJECT : CIA Employees Time Devoted to
Activities of the Economic
Intelligence Committee

The activities of the Economic Intelligence Committee, its three subcommittees, and the Joint SIC-EIC Computer Working Group, regularly involve 15 CIA professional and 5 clerical employees, each spending only a small portion of his time. The Subcommittee on Requirements and Coordination requires about 2 man-years, principally because of the work entailed in coordinating and publishing triannually the 8 regional EAL Reporting Guides. The EIC, the other 2 subcommittees, and the Joint Working Group, collectively require only about one manyear. The personnel involved are as follows:

EIC

Regular Assignment

Chairman	Director, OER
Vice Chairman	Deputy Director, OER
Executive Secretary	IC Staff
Volunteer Worker	Special Assistant, D/OER
Volunteer Worker	Deputy Special Assistant, OER
Recording Secretary	Intelligence Assistant, OD/OER

Electronics and
Telecommunications
Subcommittee

Chairman	Analyst, OER
Executive Secretary	Analyst, OER
Clerical	Clerical, OER

Shipbuilding Sub-
committee

Executive Secretary	Branch Chief, OSR
Executive Secretary, China Seapower WG	Analyst, OSR
Clerical	Clerical, OSR

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Ad Hoc Computer
Working Group of
the SIC-EIC

Vice Chairman
Member
Clerical

Regular Assignment

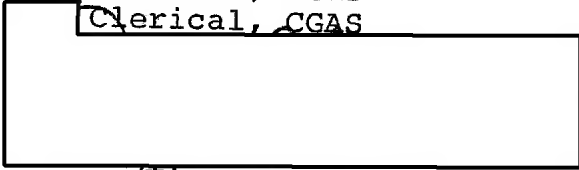
Analyst, OER
Analyst, OER
Clerical, OER

Requirements and
Coordination Sub-
committee

Chairman
Executive Secretary
Assistant
Clerical
Clerical

Special Assistant, D/OER
Chief, Human Sources Group, CGAS
Requirements Officer, CGAS
Clerical, CGAS
Clerical, CGAS

25X1


Vice Chairman
Economic Intelligence Committee

cc: USIB Support Ass't., O/DDI

MEMORANDUM FOR EXECUTIVE SECRETARY, USIB

COMMITTEE NAME: Guided Missile and Astronautics
Intelligence Committee

COMMITTEE CHAIRMAN: R. E. Hineman

Other Responsibilities (or Title): Deputy Director/Office
of Weapons Intelligence (presently Acting Director

FULL-TIME COMMITTEE EMPLOYEES:

Professional

Clerical

2

2

PART-TIME COMMITTEE EMPLOYEES*:

Professional Percent of Time Clerical Percent of Time

(SEE BELOW)

FULL-TIME SUBCOMMITTEE EMPLOYEES:

Professional

Clerical

0

0

FULL-TIME WORKING GROUP EMPLOYEES:

Professional

Clerical

0

0

*Part-time Committee Employees:

The Chairman devotes about 20% of his time to Committee work. The Committee members spend 10 - 15% of their time on Committee business. The members of the eight working groups spend 5 - 10% of their time to GMAIC work. (The above figures are estimates of R. E. Hineman).

*Please provide a rough cut at the percentage of time spent by people who work part-time to support the Committee, specifically including the Chairman if appropriate.

COMMITTEE NAME: Human Sources Committee

COMMITTEE CHAIRMAN: Herbert J. Jenne

Other Responsibilities (or Title): Chief, Collection
Guidance and Assessments Staff, DDI

FULL-TIME COMMITTEE EMPLOYEES:

Professional

Clerical

None

PART-TIME COMMITTEE EMPLOYEES*:

Professional Percent of Time Clerical Percent of Time

*See attached

FULL-TIME SUBCOMMITTEE EMPLOYEES:

Professional

Clerical

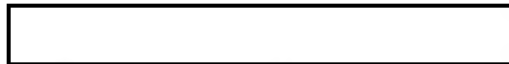
None

FULL-TIME WORKING GROUP EMPLOYEES:

Professional

Clerical

None



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Human Sources Committee

PART-TIME COMMITTEE EMPLOYEES

<u>Professional</u>	<u>Percent</u>	
Chairman (Jenne)	60	
Executive Secretary/Chairman.		
Executive Steering Group [REDACTED]	80+	25X1
Executive Steering Group--three members other than Chairman	10-15	
R&D Task Team Chairman [REDACTED]	25	25X1
Other Study Groups, Task Teams, Projects--for example,		
IPC Study Group, Currently		
Chairman	60	
CIA member	60	
DIA member	3	
IDC Study Group, Currently		
Chairman	60	
four other members averaging	10	
Communications Study Group		
Chairman	15	
MBFR, Nth Country, and FOCUS Projects	Various	
KEP Task Team	Various	
Producing the HSC CIRL		
One editor	100	
One proofreader	20	
Supervision	10	
Typist	60	
<u>Clerical</u>		
Secretary [REDACTED]	50-60	25X1
Other clerical	Various	

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MEMORANDUM FOR EXECUTIVE SECRETARY, USIB

COMMITTEE NAME: Intelligence Information Handling Committee

COMMITTEE CHAIRMAN:

Other Responsibilities (or Title):

FULL-TIME COMMITTEE EMPLOYEES:

Professional

Clerical

4*

0

PART-TIME COMMITTEE EMPLOYEES*:

Professional Percent of Time Clerical Percent of Time

FULL-TIME SUBCOMMITTEE EMPLOYEES:

Professional

Clerical

FULL-TIME WORKING GROUP EMPLOYEES:

Professional

Clerical

- * 2 - provided on ICS/TO
- 1 - provided on NSA/TO
- 1 - provided on DIA/TO

*Please provide a rough cut at the percentage of time spent by people who work part-time to support the Committee, specifically including the Chairman if appropriate.

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MEMORANDUM FOR EXECUTIVE SECRETARY, USIB

COMMITTEE NAME: Interagency Clandestine Collection Priorities
Committee

COMMITTEE CHAIRMAN: Miss Eloise R. Page
Other Responsibilities (or Title): Deputy Chief, Operations Staff, DDO

FULL-TIME COMMITTEE EMPLOYEES:

<u>Professional</u>	<u>Clerical</u>
one (approximately 95% of time spent on IFC)	none

PART-TIME COMMITTEE EMPLOYEES*:

<u>Professional</u>	<u>Percent of Time</u>	<u>Clerical</u>	<u>Percent of Time</u>
one	10-20%	one	5-10%
one	.01%		

FULL-TIME SUBCOMMITTEE EMPLOYEES:

<u>Professional</u>	<u>Clerical</u>
none	none

FULL-TIME WORKING GROUP EMPLOYEES:

<u>Professional</u>	<u>Clerical</u>
none	none

*Please provide a rough cut at the percentage of time spent by people who work part-time to support the Committee, specifically including the Chairman if appropriate.